

# MyFlight Flight Training, LLC

## Rules & Regulations

1. A one-time, non-refundable initiation fee of \$150 is required to join MyFlight Flight Training, LLC (hereinafter referred to as MFT).
2. Membership dues are \$75.00 per month. Payment for membership dues shall be made by credit card on file. Please see the accompanying MFT payment policy document which further describes this policy.
3. It is MFT policy to pay as you fly. Payment must be provided immediately after each flight by submitting an electronic tach sheet using the online tach sheet form. Please be sure you have a valid credit card on file with MFT before you begin your flight.
4. If you want to go on inactive status you must notify MFT in writing at least 5 days prior to the 1st day of the month for which you wish to go inactive. Inactive membership dues are \$10.00 per month. Use of MFT aircraft is not allowed while on inactive status. To return to active status after being inactive the member must pay for any outstanding balance on their account.
5. All payments made to MFT must be made by the named MFT member. MFT will not accept payments from other individuals.
6. To resign from MFT you must notify us in writing at least 30 days prior to the 1st of the month to avoid membership dues for such month.
7. "Tach Out" time is logged when you enter the aircraft before you fly. "Tach In" time is logged when you return the aircraft to the ramp at Atlantic Aviation. Do not change the tach time on the aircraft log sheets! If there is a discrepancy between the aircraft log sheet and the tach, use the correct tach times on the aircraft log and report the discrepancy in the "help" page of the MFT website. If the discrepancy is not reported prior to your flight, MFT will bill the flight based on the last reported tach in time of the previous member.
8. Please follow instructions when filling out the rental agreement sheet. After the rental agreement has been submitted, your payment card on file with MFT will be charged for the flight shortly thereafter. Be sure to complete the aircraft log sheet as well. If there is no more room on the front of the log sheet and there is not a second sheet in the plane, continue on the back of the sheet.
9. MFT aircraft rental rates are "wet" rates for the 172, 182, and DA40. Renter is responsible for all fuel costs purchased off-base (away from Orlando Executive Airport); but will be reimbursed for fuel cost up to a maximum of \$6.00 per gallon. After returning to Orlando Executive, verify the fuel level is at the fuel level required for the aircraft prior to requesting fuel.

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10. Pilot In Command, Pilot Currency, and MFT Annual Checkout Requirement: To be PIC of an MFT aircraft you must be a current active MFT member and meet all of the following criteria: You must have a current FAA Medical or BasicMed documents, a current Flight Review, and have satisfactorily completed an MFT Annual Checkout. Unless otherwise authorized by MFT, the MFT Annual Checkout must be conducted by an MFT approved Instructor in an MFT aircraft and must be accomplished annually. You will need to provide current documentation to MFT in the form of photocopies of logbook endorsements, certificates, etc. All online tests pertinent to the aircraft must be completed.
11. Flight Instruction: Any flight instruction given or received in MFT aircraft must be with an MFT approved and authorized Certified Flight Instructor.
12. Aircraft Inspection: In addition to performing a thorough preflight inspection of the aircraft prior to each flight, be sure to check the Aircraft Maintenance Status Record provided in each MFT aircraft to verify that the aircraft is airworthy with respect to its required maintenance intervals and inspections. You may check the maintenance of an aircraft by clicking on the “Squawks” icon on the MyFlight website. If you are PIC of an MFT aircraft that is not airworthy, you would be in violation of FAA regulations and any aircraft or liability insurance coverage provided by MFT would be deemed Null and Void. You would be fully responsible for all damage or claims.
13. Prohibited airports: PIC shall not fly an MFT aircraft to an airport listed in appendix A without written authorization of MFT administration.
14. Termination: If you fail to comply with the above Rules and Regulations and/or any other MFT policy, MFT, at its sole discretion, may terminate your membership.

By signing this form, I agree to adhere to the rules and regulations stated above. I understand that failure to comply with the above rules and regulations and / or any other MFT policy may result in termination of my membership.

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**NEW MEMBER NAME (Print)**

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**NEW MEMBER SIGNATURE**

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**DATE**

# MyFlight Flight Training, LLC

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### Appendix A

#### Prohibited Airports

ICAO Identifier	Airport Name	City, State
KCDK	George T Lewis	Cedar Key, Florida
7FL6	Spruce Creek	Port Orange, Florida